INTERNATIONAL

Admission Supplementary Packet

For applicants holding or requiring a non-immigrant visa and/or applicants who have been educated outside of the United States

Atlanta, Georgia, USA

2013
Thank you for your interest in Georgia State University. This packet contains supplemental information necessary for your application if you currently hold or require a student visa and/or you have been educated outside of the United States.

Please read this information thoroughly before submitting your application materials — it should answer many of your questions, and will give you the information you need to ensure that your admission decision is made as quickly as possible. The information we request is necessary for making a decision regarding your admission to the university. You must make arrangements for Georgia State to receive all your materials before the appropriate deadline. The deadlines are published on the front cover of this packet. If you are requesting a Form I-20 (for F-1 visa) or a Form IAP-66 (for J-1 visa) from Georgia State, please allow no less than 60 days for your forms to be processed.

Dear Prospective Student,

Deadlines

For: International Applicants and Documents

<table>
<thead>
<tr>
<th>FRESHMAN DEADLINES</th>
<th>TRANSFER DEADLINES</th>
</tr>
</thead>
<tbody>
<tr>
<td>FALL (EARLY ACTION)</td>
<td>FALL</td>
</tr>
<tr>
<td>NOVEMBER 1</td>
<td>JUNE 1</td>
</tr>
<tr>
<td>FALL</td>
<td>SPRING</td>
</tr>
<tr>
<td>MARCH 1</td>
<td>OCTOBER 1</td>
</tr>
<tr>
<td>SPRING</td>
<td>SUMMER</td>
</tr>
<tr>
<td>OCTOBER 1</td>
<td>APRIL 1</td>
</tr>
<tr>
<td>SUMMER</td>
<td></td>
</tr>
<tr>
<td>MARCH 1</td>
<td></td>
</tr>
</tbody>
</table>

www.gsu.edu/admissions/international.html
Application Materials Required

For: Beginning Undergraduate Freshman or Transfer Applicants

All Applicants

- Application
- $60 application fee
- Official academic documents: transcripts, mark sheets, certificates, diplomas

**FRESHMAN** – Applicants who have never attempted any postsecondary level study (university) must submit records of all secondary level study (high school) and/or school leaving examination results (GSCE, WASC, CXC, O-levels, Abitur, etc.)

**TRANSFERS** – Applicants who have had one year or more postsecondary education do not need to submit secondary educational documents, only university-level documents from each institution attended. Applicants who have less than the above stated requirements must submit both secondary and postsecondary records.

Academic records should include all secondary and/or postsecondary study, subjects studied and grades earned, and must bear the official seal of the institution attended. Academic records should be sent to Georgia State University by the institution responsible for issuing such documents. A certified official translation of all documents not written in English must accompany original documents. Certifications must be made by the proper institutional officer, the Ministry of Education of the home country or binational center.

> Applicants must identify every university/postsecondary institution where enrolled and submit documents from the institution, regardless of the age of the information, academic performance or political/bureaucratic situation in the home country. Failure to do so is cause for denial or dismissal.

**Test Scores**

**TOEFL, IELTS or GSTEP** – Applicants whose first language is not English must submit an English proficiency evaluation test result. The Test of English as a Foreign Language (TOEFL) and the International English Language Testing System (IELTS) are international standardized tests available worldwide. Information concerning test dates and testing sites may be obtained at www.ets.org/toefl or www.ielts.org. Transfer applicants who have completed a year of full-time undergraduate study and have completed a college-level English composition course with a grade of “C-” or better at a regionally accredited U.S. college or university are not required to submit TOEFL or IELTS scores.

> It is recommended that all undergraduate applicants score 550 on the paper-based TOEFL, 79 on the internet-based TOEFL, or 6.5 on the IELTS. Applicants who meet all admission requirements but score below the minimum required on the TOEFL or IELTS will be referred to the Intensive English Program at Georgia State University.

The Georgia State Test of English Proficiency (GSTEP) is an institutional examination administered by Georgia State. GSTEP score results may be submitted instead of TOEFL or IELTS results. This test is only valid at Georgia State and the applicant must register and take the test on campus. To register for the GSTEP test, contact the Department of Linguistics and English as a Second Language at 404-413-5200.

continued...
All Applicants continued

**SAT I/ACT** – the SAT I Reasoning Test and the ACT are standardized evaluations traditionally given to students entering university for the first time after completing high school.

**FRESHMEN:** Applicants who have never attended a university must submit an SAT I or ACT score. (If a freshman applicant is a permanent resident of the United States and completed secondary/high school more than five years ago, a specialized test will be used in place of the SAT I/ACT. The Office of Admissions will schedule this test for the applicant.)

**TRANSFERS:** Applicants who have completed less than one year of university-level coursework must submit SAT I or ACT scores.

The SAT I and ACT are available worldwide. Information concerning test dates and testing sites may be obtained by writing to:

- **CEEB/SAT**
  - Box 592
  - Princeton, New Jersey 08541
  - USA

- **ACT Records**
  - P.O. Box 451
  - Iowa City, Iowa 52243
  - USA

**Certificate of Immunization**

As a prerequisite to registration, the University System of Georgia requires that all students provide proof of immunization for measles, mumps and rubella, Tetanus/Diphtheria, Varicella and Hepatitis B. No student will be allowed to register until immunization information is received by Georgia State. This information is not necessary for an admission decision, but will be needed before orientation/registration. The necessary form is available at [www.gsu.edu/health](http://www.gsu.edu/health) (click on immunization form). Applicants transferring from other University System of Georgia institutions will have their immunization information reported to Georgia State on their official transcripts and do not need to submit additional information.
Applicants who were educated outside of the United States

- **Official credential evaluation for international academic document**
  Georgia State University requires that all international academic documents (transcripts, mark sheets, certificates, leaving examination results, etc.) be formally evaluated by an independent evaluation service. We have provided the application for the service that we feel best meet the needs of the applicant and Georgia State, Josef Silny & Associates. Applicants must submit this application to Josef Silny & Associates along with the fee for the document-by-document evaluation and the grade point average equivalent evaluation (required for freshman applicants) or the fee for the course-by-course evaluation (required for transfer applicants). Fees from overseas must be in the form of an International Money Order. Josef Silny & Associates is the preferred evaluator of Georgia State University. We will accept evaluations from other National Association of Credential Evaluation Services, including the agencies listed below. Students who use any evaluation service other than Josef Silny & Associates **MUST** submit original copies of all documents to Georgia State University.

  Please note that Rush Reports are not necessary and will not significantly shorten the admission process. If you have detailed questions about this evaluation process, please contact Josef Silny & Associates at 305/237-1616. Although we recommend Josef Silny & Associates, we will accept evaluations from the following services:

  Educational Credential Evaluators, Inc. or World Education Services, Inc.
P.O. Box 514070 or P.O. Box 745
Milwaukee, Wisconsin 53203-3470 Old Chelsea Station, New York 10113-0745
USA USA

**Transfer Applicants, please note:** While this evaluation will be used to determine admissibility to Georgia State, we will need further information about coursework to fully evaluate and determine the applicability of credit to a degree program. Applicants should submit to Georgia state official syllabus information/course descriptions/catalogs from the schools attended. All information must be translated into English and verified by the proper authorities in the country.

Applicants who are permanent U.S. residents, asylees or refugees

- **Photocopy of front and back of Permanent Alien Card**
- **Photocopy of I-94 Card (carried with passport)**
- **Photocopy of other documentation defining current immigration status**

  **This information is critical to determining an applicant’s status as a Georgia resident (necessary to receive in-state tuition rates).**

Applicants currently holding or requesting an F-1 (student) visa

- **The International Applicant Immigration Form** (see enclosed form for details)
  http://www.gsu.edu/isss/I-20_process_for_F-1_students.html
- **Transfer Information Sheet** – if currently holding F-1 visa (see enclosed form for details)
  http://www.gsu.edu/isss/transfer_students.html
The Next Step

For: Transient Students

- Students enrolled in an undergraduate degree program at another accredited institution in the United States may apply for transient (visiting) status by submitting the Application for Admission, the $60 application fee, and a Statement of Good Standing and Permission to Register as a Transient Student from the Registrar of their home institution. International students holding F-1 or J-1 visas in the United States also must provide a Statement of Permission from the international student advisor at the home institution.

For: International Students

- Forward application forms and supporting documents to:
  Office of Admissions
  Georgia State University
  P. O. Box 4009
  Atlanta, Georgia 30302-4009
  USA

Before mailing your application, be sure you have:

- Completed all parts of the application, including signature and date
- Enclosed $60 application fee in United States currency
- Arranged for submission of appropriate test scores (TOEFL, IELTS, GSTEP, SATI, ACT)
- Requested that official records of education be sent to Georgia State University Office of Admissions
- Arranged for evaluation of international academic records (if appropriate)
- Enclosed photocopies of immigration documents (if appropriate)
- Completed the International Applicant Immigration Form (if appropriate)
- Completed the Transfer Information Sheet (if appropriate)
- Arranged for verification of immunization (see application for details)

Applications should allow at least 6 weeks for a reply after mailing their application forms. An Admission decision response or memorandum requesting items missing from the application will be mailed to the applicant after receipt and review of the application.

Contact us

mailing address
Office of Admissions
P.O. Box 4009
Atlanta, GA 30302-4009
USA

in person
200 Sparks Hall

email admissions@gsu.edu

phone 404-413-2500
fax 404-413-2002

Georgia State University
GeorgiaStateU
gsuadmissions.blogspot.com
Georgia State Virtual Campus Experience